**TRANSFER CERTIFICATE**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SL.No.** |  |  | |  | |  |  | Admission No | | **xxxx** | |
| 1.Name of Pupil | **xxxxxxxxxx** | | | | | | | | | | |
| 2.Father's/Guardian's Name | | **xxxxxxxxx** | | | | | | | | | |
| 3.Mother's Name | **xxxxxxxxx** | | | | | | | | | | |
| 4.Nationality | **xxxxxxxxxxxxx** | | | | | | | | | | |
| 5.Wherher the candidate belongs to Schedule Caste or Schedule Tribe | | | | | | | | N/A | | | |
| 6.Date of first admission in the school with the class | | | | | | | **xxxxxxxxxx** | | | | |
| 7.Date of birth (in christian Era) according to admission Register | | | | | | | | **-----------** |  |  |  |
| (in figures) | **xxxxxxxxxxx** | | | (in words) | | **xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx** | | | | | |
| 8.Class in which the pupil last studied (in figures) | | | | | | **xxxxxxxxxxx** | | (in words) | **xxxxxxxxxx** | | |
| 9.School Board Annual examination last taken with result | | | | | | | **xxxxxxxxxx** | | | | |
| 10.whether failed, if so once/twice in same class | | | | | |  |  |  |  |  |  |
| 11.Subject Studied | **1** | **xxxxxxxxxxxxxx** | | | | **2xxxxxxxxx** | | | **3xxxxxxxxx** | | |
|  | **4** | **xxxxxxxxxxxxx** | | | | **5xxxxxxxx** | | | **6xxxxxxx** | | |
| 12.Whether qualified for promotion in higher class | | | | | | **xxxxxxxxxxxxxx** | | | | | |
| If so, to which class (in fig.) | | **xxxxxxxxxxxxxx** | | | | | | | | | |
| 13.Month Upto which the Pupil has paid school dues | | | | | | | **xxxxxxxxx** | | | | |
| 14.Any fee concession availed of : if so, the nature of same concession | | | | | | | | **---------------------** | | | |
| 15.Total No. of working days | | | | **xxxxxx** | | | | | | | |
| 16.Total No. of working days present | | | | **xxxxxxxxx** | | | | | | | |
| 17.Whether NCC Cadet/Boy Scout/Girl Guide Detail may be given) | | | | | | | | **------------------------** | | | |
| 18.Games played or extra-curricular activities in which the pupil usually took part (mention | | | | | | | | | | |  |
| achievement level therein) | | **xxxxxxxx** | | | | | | | | | |
| 19.General Conduct | | **xxxxxxxxxx** | | | | | | | | | |
| 20.Date of application for certificate | | | | **xxxxxxxxxxx** | | | | | | | |
| 21.Date of issue of certificate | | | | **xxxxxxx** | | | | | | | |
| 22.Reasons for leaving the school | | |  | | **xxxxxxxxxx** | | | | | | | |
| 23.Any other remarks | | **xxxxxxx** | | | | | | | | | |
|  |  |  | |  | | Checked by | |  |  |  |  |
| Signature of class Teacher | | | | (State full name and designation) | | | | | | Principal Seal | |
| |  | | --- | |  | |  |  | |  | |  |  |  |  |  |  |