

**DR. D. RAM DAV PUBLIC SCHOOL, GOLA ROAD, DANAPUR**  
**(Affiliated to CBSE, New Delhi up to +2 level)**  
**CIRCULAR NO. – 02**

**24.12.2013**

**Dear Parents/Guardians**

Wishing you all a very happy and peaceful New Year -2014 in advance. Let the new year bring lots of good health and joy to you and all the family members. Third Formative Assessment are over and most of the copies are shown to the students. Please note the following points and function accordingly.

- ❖ There will be a Parent's-Teachers meeting on 28.12.2013 from 9:00 a.m. to 12:00 noon for all the classes. On that day students will remain at home. Please attend the meeting and discuss the academic issues of your ward with the teachers and put your valuable suggestions (if any) in writing for improvement of the overall standard of the school and your ward.
- ❖ Please see that your ward is reaching school in time in proper uniform and attending the classes regularly. 75% attendance is compulsory. If attendance is less than the required limit, promotion to the next class will not be granted under any circumstance. No request will be entertained later. Hence be careful from the beginning to avoid last minute worries.
- ❖ Pre-Board exam for Std. XII will be conducted in between 13<sup>th</sup> and 22<sup>nd</sup> January 2014. It is compulsory for all the students to clear this exam to get Admit Card for board exams in March, 2014.
- ❖ School will remain closed for students from 28<sup>th</sup> December to 5<sup>th</sup> January, 2014 for winter vacation. If weather conditions permit and District Administration, Patna do not announce any extension of vacation, we shall start classes from 6<sup>th</sup> January, 2014 with usual hours.
- ❖ PSA (Problem Solving Assessments) for Std. IX and XI and improvement for Std. X will be conducted on 18.01.2014 during school hours by CBSE in School Premises.
- ❖ The School Administration has made budgetary provision for 20% hikes in salary to all the staff members as is done by Government this year. Hence we are forced to raise the Tuition Fee only by 20% (approx.) for all the classes in 2014-15 session. This is compulsory for fulfilling the conditions of appointment and Affiliation. Our fees are still to the lower side of many other Public Schools of locality. We are sure the sensible guardians will bear with us seeing the condition of the market now a days.
- ❖ Registration for new admissions for class L.K.G., U.K.G. and Std. I to VII will start from 3<sup>rd</sup> January, 2014 to 28<sup>th</sup> January, 2014 from 9:00 a.m. to 12:00 noon on working days. Interested parents may register their next wards. Age limit is 4 years as on 01.03.2014 for L.K.G. and one added year for successive classes till class VII. After 28<sup>th</sup> January, 2014 no request for registration will be entertained in any classes. The process for admission will be declared at the time of registration through separate paper. Please visit our school website [www.dramdav.com](http://www.dramdav.com) for further details from 31<sup>st</sup> Dec. 2013 onwards. Please inform the same to your neighbours or near and dear ones so that they take the advantage.
- ❖ We assure you for better education and culture to your wards.

**Thank you all for your co-operation in running the school smoothly.**

**With regards.**

**Yours truly**

**I. Rai**  
**Principal**